

Administrative Notes for the 17th Annual General Meeting (AGM)



UEM Sunrise Berhad

Registration No. 200801028815 (830144-W)
(Incorporated in Malaysia)

1. Date, Time and Venue of AGM

17 th AGM	
Date	Wednesday, 11 June 2025
Time	10.00 a.m.
Venue	Persada PLUS Banquet Hall Menara Korporat Persada PLUS, Persimpangan Bertingkat Subang KM15, Lebuhraya Baru Lembah Klang 47301 Petaling Jaya Selangor Darul Ehsan
Mode	Physical

2. Entitlement to participate and vote

- 2.1 For the purpose of determining a member who shall be entitled to attend this 17th AGM, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. in accordance with the provisions under Article 65 of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991 to issue a General Meeting Record of Depositors (ROD) as at 5 June 2025.
- 2.2 Only members whose name appears on the ROD as at 5 June 2025 shall be entitled to attend the 17th AGM or appoint a proxy(ies) to attend, participate, speak and/or vote on his/her behalf.

3. Lodgement of Proxy Form

- 3.1 Please deposit your proxy form with the Share Registrars, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time of holding the AGM. Any alteration to the Form of Proxy must be initialled. The proxy appointment may also be lodged electronically through the Share Registrars' website, Boardroom Smart Investor Portal (BSIP) website at <https://investor.boardroomlimited.com> not less than forty-eight (48) hours before the time of holding the AGM.
- 3.2 If you wish to participate in the meeting yourself, please do not submit any proxy form for the meeting. You will not be allowed to participate in the meeting together with a proxy appointed by you.
- 3.3 If shareholders wish to lodge their Form of Proxy electronically, please refer to the procedures below:

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STEP 1

REGISTER ONLINE WITH BSIP (for first time registration only)

[Note: If you have already signed up with BSIP, you are not required to register again. You may proceed to Step 2 – eProxy Lodgement.]

- a. Access website <https://investor.boardroomlimited.com> through an internet browser.
- b. Click **"Register"** to sign up as a user and select the correct account type i.e. **"Shareholder"** or **"Corporate Holder"**.
- c. Complete registration with all required information. Upload a softcopy of your MyKad/Identification Card (front and back) or Passport in JPEG, PNG or PDF format. For corporate holder, please also attach the authorisation letter. Click **"Sign Up"**.
- d. You will receive an email from BSIP Online for email address verification. Click on **"Verify Email Address"** from the email received to proceed with the registration.
- e. Once your email address is verified, you will be redirected to BSIP Online for verification of your mobile number. Click on **"Request OTP Code"** and an OTP Code will be sent to the registered mobile number. You will need to enter the OTP Code and click **"Enter"** to complete the process.
- f. Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.
- g. An email will be sent to you within one (1) business day informing on the approval of your BSIP account. You can login at <https://investor.boardroomlimited.com> with the email address and password that you provided during registration to proceed with the next step.

STEP 2

ePROXY LODGEMENT

For Individual and Corporate Shareholders

- Log in to <https://investor.boardroomlimited.com> using your User ID (registered email address) and password.
- Select **"UEM SUNRISE BERHAD – SEVENTEENTH (17TH) ANNUAL GENERAL MEETING"** from the list of Corporate Meeting Event and click "Enter".
- Go to **"PROXY"** and click on **"Submit eProxy Form"**.
- Select the company you would like to be represented (if more than one) – for Corporate Shareholders only.
- Enter your CDS Account Number and number of securities held.
- Select your proxy – either the Chairman of the meeting or individual named proxy(ies).
- Read and accept the General Terms & Conditions by clicking **"Next"**.
- Enter the required particulars of your proxy(ies).
- Indicate your voting instructions – FOR or AGAINST or ABSTAIN. If no indication is given, your proxy will decide on your votes during the meeting.
- Review and confirm your proxy appointment and click **"Apply"**.
- Download or print the eProxy form as acknowledgement.

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STEP 2 (CONTINUED)

For Authorised Nominees and Exempt Authorised Nominees (via BSIP)

- Log in to <https://investor.boardroomlimited.com> using your User ID (registered email address) and password.
- Select **"UEM SUNRISE BERHAD – SEVENTEENTH (17TH) ANNUAL GENERAL MEETING"** from the list of Corporate Meeting Event and click **"Enter"**.
- Go to **"PROXY"** and click on **"Submit eProxy Form"**.
- Select the company you would like to be represented (if more than one).
- Proceed to download the file format for **"Submission of Proxy Form"**.
- Prepare the file for the appointment of proxy(ies) by inserting the required data.
- Proceed to upload the duly completed Proxy Appointment file.
- Review and confirm your proxy appointment and click **"Submit"**.
- Download or print the eProxy form as acknowledgement.

*Note: If you are the authorised representatives for more than one (1) authorised nominee/exempt authorised nominee/corporate shareholder, kindly click the home button and select **"Edit Profile"** in order to add company name.*

3.4 Revocation of Proxy

- If you have submitted your proxy form prior to the meeting and subsequently decide to appoint another person or if you wish to participate in the meeting yourself, please revoke the appointment of your proxy(ies) at least forty-eight (48) hours before the AGM. Please find below the steps for revocation of the eProxy Form or hard copy Proxy Form:

eProxy Form

- Log in to <https://investor.boardroomlimited.com> using your User ID (registered email address) and password.
- Select **"UEM SUNRISE BERHAD – SEVENTEENTH (17TH) ANNUAL GENERAL MEETING"** from the list of Corporate Meeting Event and click **"Enter"**.
- Go to **"Submitted eProxy Form list"** and click **"View"** for the eProxy Form.
- Click **"Cancel/Revoke"** at the bottom of the eProxy Form.
- Click **"Proceed"** to confirm.

Hard copy Proxy Form

Please write in to bsr.helpdesk@boardroomlimited.com to revoke the appointment of proxy/proxies.

- Upon revocation, proxy(ies) appointed earlier would not be allowed to participate in the meeting. In such event, you should advise your proxy(ies) accordingly.

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4. Registration

- 4.1 Registration will commence at 8.30 a.m. and will end at a time directed by the Chairman of the Meeting. Shareholders are encouraged to be punctual. At the closure of registration, no person will be allowed to register for the Meeting.
- 4.2 Please read the signage to ascertain the registration area and proceed to register accordingly.
- 4.3 Please present your original national identity card (IC) or passport (for non-citizen) for registration purpose.
- 4.4 Upon registration, you will be given Refreshment Voucher, a QR code voting slip and a wristband to be secured around your wrist for the purpose of voting at AGM.
- 4.5 Distribution of Refreshment Voucher is subject to presentation of IC/passport. Please ensure you collect your IC/ passport after registration.
- 4.6 If you are attending the Meeting as shareholder as well as proxy, you will be registered once and will only be given one (1) wristband to enter the Meeting Room. **Please be reminded that there will be no replacement in the event that you lose or misplace the wristband.**
- 4.7 Please note that you will not be allowed to enter the Meeting Room without wearing the wristband.
- 4.8 Please also note that you will not be allowed to register on behalf of another person even with the original IC/ passport of that other person.
- 4.9 The registration counters will only handle verification of identities and registration. If you have other queries or need clarification relating to registration, please proceed to the Help Desk located at the registration area.
- 4.10 After registration, please vacate the registration area.

5. Voting At Meeting

- 5.1 The voting will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad's Main Market Listing Requirements.
- 5.2 The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the **Poll Administrator** to conduct the poll and Sky Corporate Services Sdn. Bhd. as **Scrutineers** to verify the poll results.
- 5.3 Shareholders/proxies/corporate representatives/attorneys may proceed to vote on the resolutions as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
- 5.4 Please vote using your smartphone/tablet with the QR Code which will be provided upon registration on the day of the meeting. Alternatively, you may submit your vote at the polling kiosks provided by the Poll Administrator. All shareholders/proxies/corporate representatives/attorneys are encouraged to bring their own personal devices to facilitate a more efficient voting process.
- 5.5 The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

6. Gift Policy

- 6.1 There will be strictly **NO DISTRIBUTION** of door gifts or vouchers for shareholders/proxies/corporate representatives who register, attend or participate at the meeting.

7. Submission of questions for the 17th AGM

- 7.1 Shareholders may submit questions to the Board of Directors in advance prior to the 17th AGM via BSIP website at <https://investor.boardroomlimited.com> or email to the Company's Investor Relations at ir@uemsunrise.com in relation to the agenda items for the 17th AGM no later than 10.00 a.m. on Tuesday, 3 June 2025.

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8. Transportation Arrangements

8.1 UEM Sunrise will provide transportation services from Kelana Jaya LRT Station to Persada PLUS (to-and-fro) as per below schedule:

Shuttle Number	From Kelana Jaya LRT Station to Persada PLUS	From Persada PLUS to Kelana Jaya LRT Station
UEM Sunrise 1	8.00 a.m.	15 minutes after AGM
UEM Sunrise 2	8.30 a.m.	
UEM Sunrise 3	8.30 a.m.	

9. Parking Arrangements

9.1 Complimentary parking is available at the open car park of Persada PLUS, however, spaces are limited and offered on a first-come, first-served basis.

9.2 Please note that the Company will not reimburse any parking costs incurred at other locations.

10. Enquiries

10.1 If you have any enquiry relating to the AGM prior to the date of Meeting, please contact the following person during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Mondays to Fridays):

Boardroom Share Registrars Sdn. Bhd.
For shareholders' enquiries
11th Floor, Menara Symphony
No. 5, Jalan Professor Khoo Kay Kim
Seksyen 13
46200 Petaling Jaya
Selangor Darul Ehsan
Tel : +603 7890 4700 (Helpdesk)
Fax : +603 7890 4670
Email : BSR.Helpdesk@boardroomlimited.com

UEM Sunrise Berhad
For transportation arrangements
Tel : +603 2718 7788
Email : events@uemsunrise.com